

## 1. Summary

Meeting title	Comprehensive Land Use Planning and Design Guidelines Services RFQ - Pre-Submittal Conference
Attended participants	62
Start time	2/22/24, 9:31:21 AM
End time	2/22/24, 12:44:22 PM
Meeting duration	3h 13m 1s
Average attendance time	40m 45s

## 2. Participants

Name	First Join	Last Leave	In-Meeting Duration	Email	Participant ID (UPN)	Role
Wyndie Applewhite	2/22/24, 9:46:02 AM	2/22/24, 10:43:00 AM	56m 57s	wyndie.applewhite@PORTSANANTONIO.US	wyndie.applewhite@portsanantonio.us	Organizer
Ronnie Mercer	2/22/24, 9:31:25 AM	2/22/24, 12:44:22 PM	3h 12m 56s	Ronnie.Mercer@PORTSANANTONIO.US	Ronnie.Mercer@portsanantonio.us	PortSA IT
Curtis Casey	2/22/24, 9:31:25 AM	2/22/24, 12:44:22 PM	3h 12m 56s	curtis.casey@portsanantonio.us	curtis.casey@portsanantonio.us	Presenter
Beth Hudson	2/22/24, 9:53:35 AM	2/22/24, 10:42:56 AM	49m 20s	beth@alamoarchitects.com	bethhudson@alamoarchitects.com	Presenter
Jonathan Grefaldon	2/22/24, 9:53:35 AM	2/22/24, 10:42:59 AM	49m 23s	jgrefaldon@dlrgroup.com	jgrefaldon@dlrgroup.com	Presenter
D'Anna Wallace	2/22/24, 9:53:36 AM	2/22/24, 10:43:01 AM	49m 24s	dwallace@fpcarch.com	dwallace@fpcarch.com	Presenter
Pamela Canales @PD	2/22/24, 9:57:29 AM	2/22/24, 10:43:05 AM	45m 35s	PCanales@pape-dawson.com	PCanales@pape-dawson.com	Presenter
Trent Tunks	2/22/24, 9:57:29 AM	2/22/24, 10:43:02 AM	45m 32s	trentt@alamoarchitects.com	trentt@alamoarchitects.com	Presenter
Buskuhl, Mark	2/22/24, 9:57:30 AM	2/22/24, 10:42:59 AM	45m 29s	mbuskuhl@hksinc.com	mbuskuhl@hksinc.com	Presenter
Brooks Powell	2/22/24, 9:58:17 AM	2/22/24, 10:42:56 AM	44m 39s	bpowell@DLRGROUP.com	bpowell@dlrgroup.com	Presenter
Kennedy, Patrick	2/22/24, 9:58:17 AM	2/22/24, 10:42:59 AM	44m 42s	pkennedy@hksinc.com	pkennedy@hksinc.com	Presenter
Julie Mastervich	2/22/24, 9:58:17 AM	2/22/24, 10:42:58 AM	44m 40s	julie.mastervich@tbgpartners.com	julie.mastervich@tbgpartners.com	Presenter
Mark Gilbert (D)	2/22/24, 9:58:17 AM	2/22/24, 10:43:29 AM	39m 50s	Mark-D.Gilbert@arup.com	Mark-D.Gilbert@arup.com	Presenter
Bri Blatchley	2/22/24, 9:58:47 AM	2/22/24, 10:42:58 AM	44m 11s	bblatchley@swagroup.com	bblatchley@swagroup.com	Presenter
Taylor Nelson	2/22/24, 9:58:47 AM	2/22/24, 10:42:55 AM	44m 8s	tnelson@designworkshop.com	tnelson@DesignWorkshop.com	Presenter
Tim Gustafson	2/22/24, 9:58:58 AM	2/22/24, 10:42:58 AM	43m 59s	tgustafson@HNTB.com	tgustafson@hntb.com	Presenter
Jon Robert	2/22/24, 9:59:01 AM	2/22/24, 10:42:57 AM	43m 56s	jrobert@pcparch.com	jrobert@pcparch.com	Presenter
William Butler	2/22/24, 9:59:35 AM	2/22/24, 10:42:57 AM	43m 21s	wbutler@pcparch.com	wbutler@pcparch.com	Presenter
Sarah Watson	2/22/24, 10:00:36 AM	2/22/24, 10:42:59 AM	42m 23s	SWatson@beatypalmer.com	SWatson@beatypalmer.com	Presenter
Vaughan Davies	2/22/24, 10:00:36 AM	2/22/24, 10:42:56 AM	42m 20s	v.davies@perkinseastman.com	v.davies@perkinseastman.com	Presenter
Brad Fanta	2/22/24, 10:00:36 AM	2/22/24, 10:42:58 AM	42m 22s	b.fanta@perkinseastman.com	b.fanta@perkinseastman.com	Presenter
Crystal Del Bosque	2/22/24, 10:00:36 AM	2/22/24, 10:43:10 AM	42m 33s	crystaldb@alamoarchitects.com	crystaldb@alamoarchitects.com	Presenter
Robin Fitzgerald-Green	2/22/24, 10:00:36 AM	2/22/24, 10:42:58 AM	42m 21s	fitzgeraldgreen@cbtarchitects.com	fitzgeraldgreen@cbtarchitects.com	Presenter
Marco Hinojosa	2/22/24, 10:00:36 AM	2/22/24, 10:42:55 AM	42m 18s	mhinojosa@migcom.com	mhinojosa@migcom.com	Presenter
Peter Costa	2/22/24, 10:00:37 AM	2/22/24, 10:42:57 AM	42m 20s	pcosta@HNTB.com	pcosta@hntb.com	Presenter
Loughran, John	2/22/24, 10:00:37 AM	2/22/24, 10:42:59 AM	42m 22s	John.Loughran@wsp.com	John.Loughran@wsp.com	Presenter
Piatkowski, Robert	2/22/24, 10:00:37 AM	2/22/24, 10:42:54 AM	42m 17s	robert.piatkowski@wsp.com	Robert.Piatkowski@wsp.com	Presenter
Thomas Madden	2/22/24, 10:00:41 AM	2/22/24, 10:42:59 AM	42m 18s	t.madden@bfjplanning.com	T.Madden@perkinseastman.com	Presenter
Travis Schneider	2/22/24, 10:00:54 AM	2/22/24, 10:43:02 AM	42m 7s	tschneider@pagethink.com	tschneider@pagethink.com	Presenter
Angela Yang	2/22/24, 10:01:02 AM	2/22/24, 10:43:01 AM	41m 58s	ayang@cooperrobertson.com	ayang@cooperrobertson.com	Presenter
Benjamin Golze	2/22/24, 10:01:06 AM	2/22/24, 10:43:00 AM	41m 53s	BGolze@hassellstudio.com	BGolze@hassellstudio.com	Presenter
Rachel Brehm	2/22/24, 10:01:07 AM	2/22/24, 10:42:57 AM	41m 50s	rbrehm@studiodwg.com	rbrehm@studiodwg.com	Presenter
Paul Ward	2/22/24, 10:01:20 AM	2/22/24, 10:43:13 AM	41m 52s	Paul.Ward@perkinswill.com	paul.ward@perkinswill.com	Presenter
Jena Naylor	2/22/24, 10:01:22 AM	2/22/24, 10:42:54 AM	41m 32s	Jena.Naylor@perkinswill.com	Jena.Naylor@perkinswill.com	Presenter
Jenna Ashworth	2/22/24, 10:01:23 AM	2/22/24, 10:42:56 AM	41m 32s	jennaa@overlandpartners.com	jennaa@overlandpartners.com	Presenter
Amy Lim	2/22/24, 10:01:25 AM	2/22/24, 10:42:55 AM	41m 30s	alim@cooperrobertson.com	alim@cooperrobertson.com	Presenter
Alykhan Mohamed	2/22/24, 10:01:30 AM	2/22/24, 10:43:03 AM	41m 32s	amohamed@sasaki.com	amohamed_sasaki.com#EXT#@fm-me.com	Presenter

Devanshi Purohit	2/22/24, 10:01:31 AM	2/22/24, 10:43:01 AM	41m 30s	purohit@cbtarchitects.com	purohit@cbtarchitects.com	Presenter
Sophie Elias	2/22/24, 10:01:38 AM	2/22/24, 10:42:56 AM	39m 50s	sophie@rios.com	sophie@rios.com	Presenter
Chris Hall (Guest)	2/22/24, 10:01:53 AM	2/22/24, 11:03:27 AM	1h 1m 33s			Presenter
Ines Llopart, SOM	2/22/24, 10:01:58 AM	2/22/24, 10:43:03 AM	41m 4s			Presenter
Clay Hagendorf BPA	2/22/24, 10:02:06 AM	2/22/24, 10:43:09 AM	41m 2s			Presenter
And Emmet	2/22/24, 10:02:22 AM	2/22/24, 10:42:52 AM	40m 30s	And.Emmet@som.com	and.emmet@som.com	Presenter
Sarah Hobson	2/22/24, 10:02:25 AM	2/22/24, 10:37:54 AM	35m 28s	shobson@hntb.com	shobson@hntb.com	Presenter
John Fawcett / SOM	2/22/24, 10:02:50 AM	2/22/24, 10:43:07 AM	40m 16s			Presenter
Skylar Bisom-Rapp	2/22/24, 10:03:13 AM	2/22/24, 10:42:58 AM	39m 45s	sb@pau.studio	sb@pau.studio	Presenter
Melissa G. Soto	2/22/24, 10:03:22 AM	2/22/24, 10:42:54 AM	39m 32s			Presenter
Javier Paredes AIA	2/22/24, 10:03:57 AM	2/22/24, 10:07:41 AM	3m 43s			Presenter
Melissa Miller	2/22/24, 10:04:02 AM	2/22/24, 10:43:04 AM	39m 2s	melissa@rios.com	melissa@rios.com	Presenter
Julia Lewis	2/22/24, 10:04:29 AM	2/22/24, 10:42:56 AM	38m 26s	jl@pau.studio	jl@pau.studio	Presenter
John Cadenhead, AIA	2/22/24, 10:04:47 AM	2/22/24, 10:43:04 AM	38m 16s	j.cadenhead@goree.com	j.cadenhead@goree.com	Presenter
Irby Hightower	2/22/24, 10:04:49 AM	2/22/24, 10:43:03 AM	38m 13s			Presenter
Alykhan (Guest)	2/22/24, 10:05:56 AM	2/22/24, 10:42:53 AM	36m 57s			Presenter
BK	2/22/24, 10:07:13 AM	2/22/24, 10:42:52 AM	35m 39s			Presenter
Yogesh Saoji	2/22/24, 10:09:25 AM	2/22/24, 10:42:55 AM	33m 29s	ysaoji@dlrgroup.com	ysaoji@dlrgroup.com	Presenter
Jim MacRae	2/22/24, 10:09:40 AM	2/22/24, 10:12:41 AM	3m 1s	jmacrae@designworkshop.com	jmacrae@DesignWorkshop.com	Presenter
Aaron Abelson	2/22/24, 10:11:21 AM	2/22/24, 10:29:02 AM	17m 40s	AAbelson@hraadvisors.com	AAbelson@hraadvisors.com	Presenter
John Hallock	2/22/24, 10:14:40 AM	2/22/24, 10:42:58 AM	28m 17s	jhallock@rios.com	jhallock@rios.com	Presenter
Peter (SOM)	2/22/24, 10:21:13 AM	2/22/24, 10:22:38 AM	1m 25s			Presenter
Joshua Brooks (Sasaki)	2/22/24, 10:21:39 AM	2/22/24, 10:43:21 AM	21m 42s			Presenter
Peter	2/22/24, 10:22:02 AM	2/22/24, 10:42:52 AM	20m 49s			Presenter
Sara Ibarra - Page	2/22/24, 10:22:54 AM	2/22/24, 10:43:10 AM	20m 15s			Presenter
Javier Paredes, AIA	2/22/24, 10:41:37 AM	2/22/24, 10:43:04 AM	1m 26s			Presenter

### 3. In-Meeting Activities

Name	Join Time	Leave Time	Duration	Email	Role
Wyndie Applewhite	2/22/24, 9:46:02 AM	2/22/24, 10:43:00 AM	56m 57s	wyndie.applewhite@PORTSANANTONIO.US	Organizer
Ronnie Mercer	2/22/24, 9:31:25 AM	2/22/24, 12:44:22 PM	3h 12m 56s	Ronnie.Mercer@PORTSANANTONIO.US	PortSA IT
Curtis Casey	2/22/24, 9:31:25 AM	2/22/24, 12:44:22 PM	3h 12m 56s	curtis.casey@portsanantonio.us	Presenter
Beth Hudson	2/22/24, 9:53:35 AM	2/22/24, 10:42:56 AM	49m 20s	beth@alamoarchitects.com	Presenter
Jonathan Grefaldon	2/22/24, 9:53:35 AM	2/22/24, 10:42:59 AM	49m 23s	jgrefaldon@dlrgroup.com	Presenter
D'Anna Wallace	2/22/24, 9:53:36 AM	2/22/24, 10:43:01 AM	49m 24s	dwallace@fpcarch.com	Presenter
Pamela Canales @PD	2/22/24, 9:57:29 AM	2/22/24, 10:43:05 AM	45m 35s	PCanales@pape-dawson.com	Presenter
Trent Tunks	2/22/24, 9:57:29 AM	2/22/24, 10:43:02 AM	45m 32s	trentt@alamoarchitects.com	Presenter
Buskuhl, Mark	2/22/24, 9:57:30 AM	2/22/24, 10:42:59 AM	45m 29s	mbuskuhl@hksinc.com	Presenter
Brooks Powell	2/22/24, 9:58:17 AM	2/22/24, 10:42:56 AM	44m 39s	bpowell@DLRGROUP.com	Presenter
Kennedy, Patrick	2/22/24, 9:58:17 AM	2/22/24, 10:42:59 AM	44m 42s	pkennedy@hksinc.com	Presenter
Julie Mastervich	2/22/24, 9:58:17 AM	2/22/24, 10:42:58 AM	44m 40s	julie.mastervich@tbgpartners.com	Presenter
Mark Gilbert (D)	2/22/24, 9:58:17 AM	2/22/24, 9:59:19 AM	1m 2s	Mark-D.Gilbert@arup.com	Presenter
Mark Gilbert (D)	2/22/24, 10:04:40 AM	2/22/24, 10:43:29 AM	38m 48s	Mark-D.Gilbert@arup.com	Presenter
Bri Blatchley	2/22/24, 9:58:47 AM	2/22/24, 10:42:58 AM	44m 11s	bblatchley@swagroup.com	Presenter
Taylor Nelson	2/22/24, 9:58:47 AM	2/22/24, 10:42:55 AM	44m 8s	tnelson@designworkshop.com	Presenter
Tim Gustafson	2/22/24, 9:58:58 AM	2/22/24, 10:42:58 AM	43m 59s	tgustafson@HNTB.com	Presenter
Jon Robert	2/22/24, 9:59:01 AM	2/22/24, 10:42:57 AM	43m 56s	jrobert@pcparch.com	Presenter

William Butler	2/22/24, 9:59:35 AM	2/22/24, 10:42:57 AM	43m 21s	wbutler@pcparch.com	Presenter
Sarah Watson	2/22/24, 10:00:36 AM	2/22/24, 10:42:59 AM	42m 23s	SWatson@beatypalmer.com	Presenter
Vaughan Davies	2/22/24, 10:00:36 AM	2/22/24, 10:42:56 AM	42m 20s	v.davies@perkinseastman.com	Presenter
Brad Fanta	2/22/24, 10:00:36 AM	2/22/24, 10:42:58 AM	42m 22s	b.fanta@perkinseastman.com	Presenter
Crystal Del Bosque	2/22/24, 10:00:36 AM	2/22/24, 10:43:10 AM	42m 33s	crystaldb@alamoarchitects.com	Presenter
Robin Fitzgerald-Green	2/22/24, 10:00:36 AM	2/22/24, 10:42:58 AM	42m 21s	fitzgeraldgreen@cbtarchitects.com	Presenter
Marco Hinojosa	2/22/24, 10:00:36 AM	2/22/24, 10:42:55 AM	42m 18s	mhinojosa@migcom.com	Presenter
Peter Costa	2/22/24, 10:00:37 AM	2/22/24, 10:42:57 AM	42m 20s	pcosta@HNTB.com	Presenter
Loughran, John	2/22/24, 10:00:37 AM	2/22/24, 10:42:59 AM	42m 22s	John.Loughran@wsp.com	Presenter
Piatkowski, Robert	2/22/24, 10:00:37 AM	2/22/24, 10:42:54 AM	42m 17s	robert.piatkowski@wsp.com	Presenter
Thomas Madden	2/22/24, 10:00:41 AM	2/22/24, 10:42:59 AM	42m 18s	t.madden@bfjplanning.com	Presenter
Travis Schneider	2/22/24, 10:00:54 AM	2/22/24, 10:43:02 AM	42m 7s	tschneider@pagethink.com	Presenter
Angela Yang	2/22/24, 10:01:02 AM	2/22/24, 10:43:01 AM	41m 58s	ayang@cooperrobertson.com	Presenter
Benjamin Golze	2/22/24, 10:01:06 AM	2/22/24, 10:43:00 AM	41m 53s	BGolze@hassellstudio.com	Presenter
Rachel Brehm	2/22/24, 10:01:07 AM	2/22/24, 10:42:57 AM	41m 50s	rbrehm@studiodwg.com	Presenter
Paul Ward	2/22/24, 10:01:20 AM	2/22/24, 10:43:13 AM	41m 52s	Paul.Ward@perkinswill.com	Presenter
Jena Naylor	2/22/24, 10:01:22 AM	2/22/24, 10:42:54 AM	41m 32s	Jena.Naylor@perkinswill.com	Presenter
Jenna Ashworth	2/22/24, 10:01:23 AM	2/22/24, 10:42:56 AM	41m 32s	jennaa@overlandpartners.com	Presenter
Amy Lim	2/22/24, 10:01:25 AM	2/22/24, 10:42:55 AM	41m 30s	alim@cooperrobertson.com	Presenter
Alykhan Mohamed	2/22/24, 10:01:30 AM	2/22/24, 10:43:03 AM	41m 32s	amohamed@sasaki.com	Presenter
Devanshi Purohit	2/22/24, 10:01:31 AM	2/22/24, 10:43:01 AM	41m 30s	purohit@cbtarchitects.com	Presenter
Sophie Elias	2/22/24, 10:01:38 AM	2/22/24, 10:12:16 AM	10m 38s	sophie@rios.com	Presenter
Sophie Elias	2/22/24, 10:13:43 AM	2/22/24, 10:42:56 AM	29m 12s	sophie@rios.com	Presenter
Chris Hall (Guest)	2/22/24, 10:01:53 AM	2/22/24, 11:03:27 AM	1h 1m 33s		Presenter
Ines Llopart, SOM	2/22/24, 10:01:58 AM	2/22/24, 10:43:03 AM	41m 4s		Presenter
Clay Hagendorf BPA	2/22/24, 10:02:06 AM	2/22/24, 10:43:09 AM	41m 2s		Presenter
And Emmet	2/22/24, 10:02:22 AM	2/22/24, 10:42:52 AM	40m 30s	And.Emmet@som.com	Presenter
Sarah Hobson	2/22/24, 10:02:25 AM	2/22/24, 10:37:54 AM	35m 28s	shobson@hntb.com	Presenter
John Fawcett / SOM	2/22/24, 10:02:50 AM	2/22/24, 10:43:07 AM	40m 16s		Presenter
Skylar Bisom-Rapp	2/22/24, 10:03:13 AM	2/22/24, 10:42:58 AM	39m 45s	sb@pau.studio	Presenter
Melissa G. Soto	2/22/24, 10:03:22 AM	2/22/24, 10:42:54 AM	39m 32s		Presenter
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Julia Lewis	2/22/24, 10:04:29 AM	2/22/24, 10:42:56 AM	38m 26s	jl@pau.studio	Presenter
John Cadenhead, AIA	2/22/24, 10:04:47 AM	2/22/24, 10:43:04 AM	38m 16s	j.cadenhead@goree.com	Presenter
Irby Hightower	2/22/24, 10:04:49 AM	2/22/24, 10:43:03 AM	38m 13s		Presenter
Alykhan (Guest)	2/22/24, 10:05:56 AM	2/22/24, 10:42:53 AM	36m 57s		Presenter
BK	2/22/24, 10:07:13 AM	2/22/24, 10:42:52 AM	35m 39s		Presenter
Yogesh Saoji	2/22/24, 10:09:25 AM	2/22/24, 10:42:55 AM	33m 29s	ysaoji@dlrgroup.com	Presenter
Jim MacRae	2/22/24, 10:09:40 AM	2/22/24, 10:12:41 AM	3m 1s	jmacrae@designworkshop.com	Presenter
Aaron Abelson	2/22/24, 10:11:21 AM	2/22/24, 10:29:02 AM	17m 40s	AAbelson@hraadvisors.com	Presenter
John Hallock	2/22/24, 10:14:40 AM	2/22/24, 10:42:58 AM	28m 17s	jhallock@rios.com	Presenter
Peter (SOM)	2/22/24, 10:21:13 AM	2/22/24, 10:22:38 AM	1m 25s		Presenter
Joshua Brooks (Sasaki)	2/22/24, 10:21:39 AM	2/22/24, 10:43:21 AM	21m 42s		Presenter
Peter	2/22/24, 10:22:02 AM	2/22/24, 10:42:52 AM	20m 49s		Presenter
Sara Ibarra - Page	2/22/24, 10:22:54 AM	2/22/24, 10:43:10 AM	20m 15s		Presenter
Javier Paredes, AIA	2/22/24, 10:41:37 AM	2/22/24, 10:43:04 AM	1m 26s		Presenter