



ADDENDUM NO. 2

REQUEST FOR PROPOSAL

COMMISSIONING AGENT SERVICES

Effective March 3, 2020, Addendum No. 1 and the applicable attachment(s) is associated with the Request for Proposals (RFP) seeking proposals from qualified firms to provide commissioning agent services.

This addendum is hereby made part of the solicitation documents to the same extent as though it were an originally included item therein. This addendum shall take precedence over the RFP document originally provided, where its provisions apply. The purpose of this addendum is to provide deletions, insertions, clarifications, corrections, extensions, and omissions pertaining to Contract and Technical clarification as follows:

Addendum No. 1 and the applicable attachments may be examined without charge in hard copy format at: The Port Authority's Contracting Office, 907 Billy Mitchell Boulevard, San Antonio, TX 78226.

The Response Deadline is no later than 4:00 P.M. CST, March 12, 2020

The mailing/delivery address is as follows:

Attn: Ashley Ramirez
Commissioning Agent Services
Port Authority of San Antonio
907 Billy Mitchell Boulevard
San Antonio, TX 78226-1802

Questions and Related Responses

QUESTION NO. 1: Regarding Criterion No. 3 – Fee Structure, the scope of services is for a variety of building types. What kind of fee structure are you looking for? When fee is based pm equipment the fee for a warehouse would be drastically different than the fee for a multi-story office building.

PORT RESPONSE: Port San Antonio would expect a combination of any or all o the list below to be part of the fee structure:

- Cost per square foot, based upon building type:
 - Office buildings
 - Warehouses
 - Multi-family housing
 - Industrial facilities
 - Educational facilities
 - Event Venues
 - Critical facilities
- Fixed daily rate for mobilization / general conditions
- Time and materials
- Hourly rate by position
 - Principle
 - Project manager
 - Senior engineer
 - Junior engineer
 - Senior technician
 - Junior technician