OFFICE USE ONLY:
INSPECTION TYPE:
◯ In-House
◯ 3rd-Party (830) 885-0007
(schedule@bb-inspections.com)

PERMIT APPLICATION

[ ]

NOTE: *It is highly recommended that applicants and/or their clients contact the Port's Property Manager assigned to the property to obtain 'Landlord' approval prior to submission of any permit requests. 210-362-7800*

Project Name:_____ Project Cost/Value:_____

Address:_____ Suite No._____ Bldg. No._____

Proposed Use/Occupancy(IBC Chpt.3)_____ Allowable area(IBC Chpt.5)_____Type of Construction(IBC Chpt.6)_____

Phased/partial Permit: ◯ Yes ◯ No

☐ New Const/Addition ☐ Foundation/Shell ☐ Interior Finish-out ☐ Remodel ☐ Other

☐ Mechanical ☐ Electrical ☐ Plumbing ☐ Gas ☐ Sign

Project Description/Scope of Work:_____

_____

Applicant:_____ Phone#:_____

Person responsible for fee payments (Invoice for all required permit fees will be sent by email):

Name: _____ Phone #:_____ E-mail: _____

Engineer	Contact Person	Phone	E-Mail Address
Architect	Contact Person	Phone	E-Mail Address
General Contractor	Contact Person	Phone	E-Mail Address
Mechanical Contractor	Contact Person	Phone	Contractor License
Electrical Contractor	Contact Person	Phone	Contractor License
Plumbing Contractor	Contact Person	Phone	Contractor License
Gas Contractor	Contact Person	Phone	Contractor License
Fire Alarm Contractor	Contact Person	Phone	Email Address
Fire Sprinkler Contractor	Contact Person	Phone	Email Address
UG Fire Line Contractor	Contact Person	Phone	Email Address

An Application for a permit for any work shall be deemed to have been abandoned 180 days after the date of filing, unless such application has been pursued in good faith or a permit has been issued.

PLEASE READ BACK OF APPLICATION AND SIGN ⇨⇨⇨⇨⇨⇨⇨⇨⇨⇨⇨⇨⇨⇨

This is a government record. Individuals who knowingly make false entry in or false alteration of a governmental record are subject to criminal prosecution under Section 37.10 of the Penal Code, Vernon's Texas Codes Annotated.

Enforcement of Code:

Failure to obtain a permit prior to commencement of work will cause the fees associated with that permit to double. In the case of a code violation, Port Authority will withhold issuance of the Certificate of Occupancy until the violation is corrected and/or liquidated damages are paid in full.

Port authority will enforce compliance with all provisions of the codes through the following process: When a Port Authority Inspector notices a violation; a site will receive a "red tag". If the violation is not immediately corrected, then the Port Authority may do one or all of the following:

1. File for an injunction with the Court to enjoin Applicant from proceeding with construction
2. Terminate the related lease on the property
3. Refuse to issue a Certificate of Occupancy and/or
4. Request interruption of utilities

If the Applicant continues construction in violation of the codes in a manner which cannot be corrected, Port Authority will sustain damages in an amount that cannot be readily determined; therefore, the Parties agree that liquidated damages in the amount of 10% of the value of the improvements will be paid by Applicant to Port Authority.

In the event of enforcement action for a code violation, Applicant will pay for all of Port Authority's costs related thereto, including, without limitation, court costs and attorney's fees.

I hereby certify that I have read and examined this application and know the same to be true and correct. The granting of a permit does not presume violating or cancelling the provisions of any other state or local law regulating construction or the performance of construction. I acknowledge that my project may be subject to the requirements of the Texas Accessibility Standards (TAS) and Section 504 of the Rehabilitation Act of 1973.

Applicant Signature:_____ Print Name:_____

Date:_____

For Office Use Only

Property Manager: _____

Zoning:_____ Occupancy Classification:_____ Construction Type:_____

☐ Property Management 'Landlord' Approval ☐ Architectural Control Committee Approval

☐ Excavation Clearance Approval ☐ FAA/Airport Operations Approval

☐ Demolition Review/Utility Disconnects Confirmation

Reviewing agency: ○ Port San Antonio ◉ 3rd Party ○ City of San Antonio (Historic/Public Works/Health)

Inspection agency: ○ Port San Antonio ◉ 3rd Party

I hereby authorize this Building Permit for the above referenced structure.

Approved by:_____ Date:_____

Nathan Lester CBO, MCP, RAS
Port San Antonio Chief Building Official

Permit No.:_____

Nathan Lester, CBO, MCP, RAS
Chief Building Official
(Direct) 210-362-7851
Nathan.lester@portsanantonio.us

Port San Antonio-Permitting
907 Billy Mitchell Blvd. #120
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Maria de Lourdes Gonzalez
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