

# INFORMATION TECHNOLOGY SUMMER INTERNSHIP

## PREPARING YOUR TALENT PIPELINE

### EMPLOYERS

By offering summer internships and support, you can play a vital role in shaping the future of San Antonio's workforce and helping young people develop the skills and experience needed to succeed in their careers and make a positive impact on the local economy.



## Initiate Internship

- **Step 1:** Contact Melanie Moran, to express your interest at 210.380.7025 or [mmoran15@alamo.edu](mailto:mmoran15@alamo.edu)
- **Step 2:** Interview prospective internship candidates
- **Step 3:** Sign an Alamo Academies Internship MOU (Memorandum of Understanding) and an Internship Agreement
- **Step 4:** Select interns and begin hiring process
- **Step 5:** Begin 8 week paid summer internship program, June and July 2024